

SCOTTSDALE OFFICE:
 P.O. Box 14770, SCOTTSDALE, AZ 85267-4770
 8475 E. HARTFORD DR., SCOTTSDALE, AZ 85255
 PHONE: (480) 991-7889 WATS (800) 848-8860
 FAX: (480) 948-1394 TOLL FREE (866) 240-8807



UTAH OFFICE:
 P.O. Box 571770, MURRAY, UT 84157-1770
 849 W. LE VOY DRIVE, SUITE 230, TAYLORSVILLE, UT 84123
 PHONE: (801) 290-1144 WATS (800) 594-8900
 FAX (801) 290-1160 TOLL FREE (800) 332-9285

ROOFERS QUESTIONNAIRE
 (COMPLETE IN ADDITION TO GL APPLICATION)

Applicant's Name: _____
 Mailing Address: _____

 Location Address: _____

 Website Address: _____

Agency Name: _____
 Agent No.: _____
 Address: _____

 E-mail: _____
 Phone No.: _____

PROPOSED EFFECTIVE DATE: From _____ To _____ 12:01 A.M., Standard Time at the address of the Applicant

ANSWER ALL QUESTIONS—IF THEY DO NOT APPLY, INDICATE "NOT APPLICABLE" (N/A)

1. **What percentage of your work is residential** (homes, condominiums)? _____ %
What percentage of your work is commercial (office buildings, schools, retail establishments)? _____ %
What percentage of your work is industrial (plants, warehouses)? _____ %
TOTAL: _____ 100%

2.

Type of Roofing Operation	Residential	Commercial	Industrial	Percentage of Total Operations
What percentage of work is New Construction?	%	%	%	%
What percentage of work is Repair/Patching?	%	%	%	%
What percentage of work is Replacement?	%	%	%	%
Total:	100%	100%	100%	100%
What percentage of work is on Pitched Roofs?	%	%	%	%
What percentage of work is on Flat Roofs?	%	%	%	%
Total:	100%	100%	100%	100%

Please continue to next page.

Indicate type of work performed and percentage of operations within Type of Roofing Operation		Residential	Commercial	Industrial	Percentage of Total Operations
Shingles/Shakes:	Asphalt	%	%	%	%
	Fiberglass	%	%	%	%
	Wood	%	%	%	%
	Concrete	%	%	%	%
	Slate	%	%	%	%
Metal		%	%	%	%
Shingle Ply		%	%	%	%
Tile		%	%	%	%
Polyurethane Foam:	Sheet Form	%	%	%	%
	Sprayed	%	%	%	%
Hot Tar and/or Asphalt/Built up		%	%	%	%
Rubber/Elastomerics		%	%	%	%
Other (describe):		%	%	%	%
Total:		100%	100%	100%	100%

3. Check work done other than roofing: Waterproofing Siding Asbestos removal Rain gutters
 Carpentry Insulation Other (describe): _____

4. If hot tar, torch or other "hot process" is used, explain in detail the process and what safety precautions are used: _____

5. Do you subcontract any work? Yes No
 If yes, what percentage do you subcontract? %

6. Check the type of work subcontracted out: Waterproofing Siding Hot tar Rain gutters
 Carpentry Insulation Other (describe): _____

7. What is the annual cost of the work subcontracted out?\$ _____ yearly

8. Is applicant named as an additional insured on all subcontractor's policies? Yes No

9. Does applicant use uninsured subcontractors? Yes No
 If yes, percentage of total subcontracted cost: %

10. Do written contracts contain hold-harmless agreements in favor of the applicant? Yes No
 If no, explain when not required: _____

11. Are Certificates of Insurance (of equal limits) received on all subcontracted work? Yes No

12. How long are Certificates of Insurance kept? Until job ends One year Two years Three years
 More than three years Never kept

13. Do you utilize "day laborers"? Yes No
 If yes, how many within a year?

GENERAL INFORMATION

14. List any roofing/builder associations in which you are a member: _____

15. Receipts, Payroll and Number of Employees for previous three years:

Year	Receipts	Payroll	No. of Full-Time Employees	No. of Part-Time Employees
	\$	\$		
	\$	\$		
	\$	\$		

16. Do you offer warranties? Yes No
 If yes, attach copies of warranty.
17. What is the average height of buildings you work on? stories
18. What is the tallest building you will work on? stories
19. Where do you dispose of trash/waste/scrap? _____

20. Is this disposal process environmentally safe?..... Yes No

21. Have you ever used, sold, installed or worked with asbestos? Yes No
 If yes, explain: _____

22. Any LPG storage? Yes No
 If yes, how much? _____
 How is it stored? _____
 What are the safety precautions? _____

23. List the five largest jobs and types in the last three years:

1. _____

2. _____

3. _____

4. _____

5. _____

24. Years of experience:.....

MATERIALS AND EQUIPMENT

25. List the type of owned equipment used on the job: _____

26. List any equipment rented and check the frequency of such rental:

EQUIPMENT RENTED				
Type of Equipment	How often do you rent this equipment?			
	Daily	Weekly	Monthly	Yearly
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

PUBLIC PROTECTION

27. Do you have a written safety program? Yes No

28. How do you protect the general public from potential injury? Check one or more:

- Rope off work area Signs Cones Flashing lights Man always on the grounds
- No protection necessary Other (describe): _____

29. How are materials lifted to the roof? Ladder Hoist Pulley Crane

Other (describe): _____

30. Are materials and equipment left overnight at job site? Yes No

31. In what manner are openings in roof protected overnight?

- Tarp Waterproof plywood Never leave openings
- Other (describe): _____

32. What on-the-job precautions do you take when rained on?

- Leave job immediately Seal openings Keep on working Never start job

Remarks (be specific): _____

33. Are all jobs inspected by a foreman or the contractor at completion before leaving the job site? . Yes No

FRAUD WARNING: Any person who knowingly and with intent to defraud any insurance company or other person files an application for insurance or statement of claim containing any materially false information or conceals for the purpose of misleading, information concerning any fact material thereto commits a fraudulent insurance act, which is a crime and subjects such person to criminal and civil penalties. (Not applicable in AL, CO, DC, FL, KS, LA, ME, MD, MN, NE, NY, OH, OK, OR, RI, TN, VA, VT or WA.)

NOTICE TO ALABAMA APPLICANTS: Any person who knowingly presents a false or fraudulent claim for payment of a loss or benefit or who knowingly presents false information in an application for insurance is guilty of a crime and may be subject to restitution fines or confinement in prison, or any combination thereof.

NOTICE TO COLORADO APPLICANTS: It is unlawful to knowingly provide false, incomplete, or misleading facts or information to an insurance company for the purpose of defrauding or attempting to defraud the company. Penalties may include imprisonment, fines, denial of insurance, and civil damages. Any insurance company or agent of an insurance company who knowingly provides false, incomplete, or misleading facts or information to a policy holder or claimant for the purpose of defrauding or attempting to defraud the policy holder or claimant with regard to a settlement or award payable from insurance proceeds shall be reported to the Colorado Division of Insurance within the Department of Regulatory Agencies.

WARNING TO DISTRICT OF COLUMBIA APPLICANTS: It is a crime to provide false or misleading information to an insurer for the purpose of defrauding the insurer or any other person. Penalties include imprisonment and/or fines. In addition, an insurer may deny insurance benefits if false information materially related to a claim was provided by the applicant.

NOTICE TO FLORIDA APPLICANTS: Any person who knowingly and with intent to injure, defraud, or deceive any insurer files a statement of claim or an application containing any false, incomplete, or misleading information is guilty of a felony of the third degree.

NOTICE TO KANSAS APPLICANTS: Any person who, knowingly and with intent to defraud, presents, causes to be presented or prepares with knowledge or belief that it will be presented to or by an insurer, purported insurer, broker or any agent thereof, any written, electronic, electronic impulse, facsimile, magnetic, oral, or telephonic communication or statement as part of, or in support of, an application for the issuance of, or the rating of an insurance policy for personal or commercial insurance, or a claim for payment or other benefit pursuant to an insurance policy for commercial or personal insurance which such person knows to contain materially false information concerning any fact material thereto; or conceals, for the purpose of misleading, information concerning any fact material thereto, commits a fraudulent insurance act, which is a crime and subjects such person to criminal and civil penalties.

NOTICE TO LOUISIANA APPLICANTS: Any person who knowingly presents a false or fraudulent claim for payment of a loss or benefit or knowingly presents false information in an application for insurance is guilty of a crime and may be subject to fines and confinement in prison.

NOTICE TO MAINE APPLICANTS: It is a crime to knowingly provide false, incomplete or misleading information to an insurance company for the purpose of defrauding the company. Penalties may include imprisonment, fines or a denial of insurance benefits.

NOTICE TO MARYLAND APPLICANTS: Any person who knowingly or willfully presents a false or fraudulent claim for payment of a loss or benefit or who knowingly or willfully presents false information in an application for insurance is guilty of a crime and may be subject to fines and confinement in prison.

NOTICE TO MINNESOTA APPLICANTS: A person who files a claim with intent to defraud or helps commit a fraud against an insurer is guilty of a crime.

NOTICE TO OHIO APPLICANTS: Any person who, with intent to defraud or knowing that he is facilitating a fraud against an insurer, submits an application or files a claim containing a false or deceptive statement is guilty of insurance fraud.

NOTICE TO OKLAHOMA APPLICANTS: Any person who knowingly, and with intent to injure, defraud or deceive any insurer, makes any claim for the proceeds of an insurance policy containing any false, incomplete or misleading information is guilty of a felony.

NOTICE TO RHODE ISLAND APPLICANTS: Any person who knowingly presents a false or fraudulent claim for payment of a loss or benefit or knowingly presents false information in an application for insurance is guilty of a crime and may be subject to fines and confinement in prison.

FRAUD WARNING (APPLICABLE IN VERMONT, NEBRASKA AND OREGON): Any person who intentionally presents a materially false statement in an application for insurance may be guilty of a criminal offense and subject to penalties under state law.

FRAUD WARNING (APPLICABLE IN TENNESSEE, VIRGINIA AND WASHINGTON): It is a crime to knowingly provide false, incomplete, or misleading information to an insurance company for the purpose of defrauding the company. Penalties include imprisonment, fines, and denial of insurance benefits.

NEW YORK OTHER THAN AUTOMOBILE FRAUD WARNING: Any person who knowingly and with intent to defraud any insurance company or other person files an application for insurance or statement of claim containing any materially false information, or conceals for the purpose of misleading, information concerning any fact material thereto, commits a fraudulent insurance act, which is a crime, and shall also be subject to a civil penalty not to exceed five thousand dollars and the stated value of the claim for each such violation.

APPLICANT'S STATEMENT:

I have read the above application and I declare that to the best of my knowledge and belief all of the foregoing statements are true, and that these statements are offered as an inducement to us to issue the policy for which I am applying. (Kansas: This does not constitute a warranty.)

APPLICANT'S NAME AND TITLE: _____

APPLICANT'S SIGNATURE: _____ DATE: _____

PRODUCER'S SIGNATURE: _____ DATE: _____

AGENT NAME: _____ AGENT LICENSE NUMBER: _____

IMPORTANT NOTICE

As part of our underwriting procedure, a routine inquiry may be made to obtain applicable information concerning character, general reputation, personal characteristics and mode of living. Upon written request, additional information as to the nature and scope of the report, if one is made, will be provided.